

# PASS/FAIL GRADING

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An undergraduate student working toward a bachelor's degree may elect to use the pass/fail grading alternative for a maximum of 4 credits per semester, not to exceed 16 credits during the student's matriculation.<sup>1,2</sup>

An undergraduate student working toward an associate's degree may elect to use the pass/fail grading alternative for a maximum of 4 credits per semester, not to exceed 8 credits during the student's matriculation.

Students in their first term at the University have the option to change up to 4 credits from graded to pass/fail at any point prior to the Friday of the 10th week of the semester and must obtain the approval of their advisor.<sup>1</sup>

All other students have the option to change up to 4 credits from graded to pass/fail prior to the end of the add period (the second Friday of classes) and must obtain the approval of their advisor.<sup>1</sup>

The pass/fail grading alternative may not be used for the following types of courses:

1. Core Curriculum requirements (Discovery Program or General Education Program Courses)
2. Writing Intensive requirements
3. Major and minor requirements
4. To repeat a course previously taken
5. Foreign language requirement

The minimum passing grade requirement for a course taken pass/fail is D- (0.67). The course grade of a pass/fail course will not be calculated into the grade-point average of the student, but the pass or fail will be recorded on the student's transcript. In the event of a pass, the student will receive the course credits (credit hours) toward degree requirements. The undergraduate student may elect the pass/fail grading alternative without permission or knowledge of the faculty member (course instructor). Upon request, the Registrar shall inform the instructor of any course of the percentage of students enrolled as pass/fail.

<sup>1</sup> Peter T. Paul College of Business and Economics courses may NOT be taken on a pass/fail basis by a student majoring in business administration, economics, or hotel administration.

<sup>2</sup> Students in bachelor's degree programs within the College of Professional Studies, Online may not exceed 8 credits within a degree program. Advanced approval of the Assistant Dean of Curriculum or Dean of the School of Education is required prior to registration.