

CREDIT TRANSFER

A maximum of **12 credits** taken by a student prior to matriculation (internal and external combined) can be applied to a degree program. Transfer credits must be formally approved and appear on the UNH transcript to count towards the degree requirements.

External to UNH

Students may request that a maximum of two courses, for up to **8 credits** of graduate level coursework from an accredited institution authorized to grant graduate degrees, be transferred to count toward their graduate program. Courses must be at the graduate level and cannot have been used or be in the process of being used in earning another graduate degree or certificate or have been taken while completing a bachelor's degree. A grade of **B** or better must have been earned. Students must formally request and be approved for a credit transfer in order to have the credits count towards their degree.

Transfer of credits must be recommended by the program faculty and approved by the dean of the Graduate School. Students taking courses at another university for transfer after enrolling at UNH should obtain approval of their adviser and the graduate dean prior to enrolling in the course.

International Universities

Students requesting credit transfer from an international university must have their transcript evaluated by a third party before submitting a transfer request. World Education Services (WES) (<https://www.wes.org>) is the preferred evaluator, but other evaluation services can be accepted. Students can request that the evaluation service send the final transcript evaluation directly to the Graduate School.

Internal to UNH

A maximum of **12 credits** completed by a non-degree student in UNH graduate courses (800 or 900 level) at UNH may, upon approval of the dean of the Graduate School, be applied to a student's degree program. Each program's faculty retain discretion regarding the maximum number of graduate credits that will be recommended for approval (not exceeding 12). Students must formally request and be approved for a credit transfer in order to have the courses count towards their degree requirements.

Non-Degree Credit Transfer for Certificate Programs

No more than half of the required credits for a certificate can be taken at UNH prior to matriculation (enrollment in the program after admission) in a certificate program. All coursework in a certificate program must be taken at UNH. Courses may be applied to only one certificate program but may also be applied to a master's or doctoral degree program at UNH. Students must submit a Transfer Credit Form in order to have these courses applied to a certificate or degree program.

Continuing Education Units

The Continuing Education Unit (CEU) is a nationally recognized method of quantifying the time spent in the classroom during professional development and training activities. Ten hours of instruction = 1.0 CEU. One hour of instruction = 0.1 CEU. CEUs are not transferable as graduate credit.